



INDIA INTERNATIONAL SCHOOL

Mangaf , Kuwait

Tel: 23728702, 23728724 , email: iiskwt@hotmail.com

APPLICATION FORM FOR TRANSFER CERTIFICATE

Date of Application: .....

T.C. Application No. ....

Name of the Student (in BLOCK LETTERS) :

[Empty box for student name]

Admission Number :

[Empty box for admission number]

Class & Section :

[Empty box for class and section]

Gender :

BOY [ ] GIRL [ ]

Nationality :

[Empty box for nationality]

Date of Birth :

[Empty box for date of birth]

Date of Leaving School (Date of last Class attended) :

[Empty box for date of leaving school]

Reason For Leaving the School

[ ] He / She is leaving Kuwait.

Kindly put a (✓) mark which is applicable

[ ] He / She wants to continue in another school in Kuwait

Name of the country / School to be joined :

[Empty box for country/school]

Name of the Parent / Guardian :

[Empty box for parent name]

Signature of the Parent / Guardian :

[Empty box for signature]

Contact number of the Parent / Guardian :

[Empty box for contact number]

(For Office use only)

Clearance from

Date of Application received : .....

Computer Lab

[Empty box]

Library

[Empty box]

Physics Lab

[Empty box]

Physical Education

[Empty box]

Biology Lab

[Empty box]

Class Teacher

[Empty box]

Chemistry Lab

[Empty box]

Remarks from Coordinator/HM: .....

Remarks from Accounts Department: .....

[Empty box for Accounts Department signature]

Accounts/Admin.Department

School Transfer Certificate can be issued,

[Empty box for Principal signature]

Principal

INDIA INTERNATIONAL SCHOOL , MANGAF, KUWAIT

Tel: 23728702, 23728724

ACKNOWLEDGEMENT OF TRANSFER CERTIFICATE APPLICATION

T.C. Application No. ....

Date of Application: .....

The application for T.C. of your ward Master/Miss .....

of Class.....Section.....has been received on..... The Transfer Certificate will be prepared once all the dues are cleared by you. You have to produce this acknowledgement for obtaining the T.C.

Clerk / Secretary

[Empty box for Clerk/Secretary signature]